

**Apprentice/Trainee of the Year   
  
Award Criteria**

Our 2025 future star award will be awarded to an individual who has best demonstrated their commitment to learning, a strong work ethic and dedication to achieving their potential in all areas of their apprenticeship/training framework.

This category is open to all businesses regardless of sector or size within East Suffolk and with no age limits for the apprentice/trainee.

***To be nominated for this award the candidate must be currently undertaking an apprenticeship/training programme in an organisation within East Suffolk.***

**How to enter**

1. **Check out our East Suffolk area map to ensure your business is within the entry area**
2. **Download and fill in our application form**
3. **Tell us about your business (approx.1000 words) this could include some of the following; Your history, customers, competitors, challenges, opportunities, your vision and anything else that you feel is relevant.**
4. **For your entry wording/evidence (no limit on this wording) the judges will be looking for** **examples of:**

* Tell us about your apprentice/trainee and why you have nominated them.
* Please provide examples of how they have embraced the challenge of a demanding work placement and study programme and show how they have sought additional knowledge to enhance their capabilities.
* How have they developed and grown their skill set.
* How have they shown a keen understanding of your business and applied their learning in the workplace to advance themselves.
* How have they demonstrated enthusiasm, dedication and a positive attitude?
* Tell us about the attributes that they possess that will enable them to achieve success in their chosen profession and outline their experience and achievements to date**.**
* Any accolades and testimonials
* Anything else relevant you wish to share?

1. **Tell us why you believe that your Apprentice/Trainee deserves to win the Suffolk Chamber East Suffolk – Apprentice/Trainee of the Year Award (max 500 words)**

If you are selected as one of our category finalists, our judges for this category may wish to visit your business, they will arrange this direct with yourselves at a date and time convenient to both parties.